**EE/CPRE/SE 491 WEEKLY REPORT 2 Date: 1/29/16**

Group number: DEC1610

Project title: Continued Aggregation and analysis of healthcare data generated by wearable devices

Client: UnityPoint Health, Des Moines, Iowa

Advisor: Tirthapura

Team Members/Role:

|  |  |
| --- | --- |
| **Team Member** | **Role** |
| Ben Kixmiller | Team Leader |
| Haythem Ebrahem | Key Concept Holder |
| Brian Nguyen | Team Communications Leader |
| George Ndemi | Key Concept Holder |
| Jonathan Campbell | Team Webmaster |
| Aakash Sheth | Key Concept Holder |

(All the above information should be there in each weekly report)

* **Weekly Summary (Short summary about what you did this week)**

We met with our advisor to discuss what the previous group did and for him to answer questions that we had. We set up a time to talk to our client for next week. Aakash set up Slack to help with communication. Haythem set up a WhatsApp group to communicate over the phone. Haythem also set up the group website for the group to use.

* **Past week accomplishments (please describe as what was done, by whom, when) –**
* A - Set up a time to talk to our client - Aakash
* B - Set up a time to talk to our advisor – Ben and Brian
* C - Set up Slack – Aakash
* D - Set up a WhatsApp group for communication – Haythem
* E - Get a group website started – Haythem
* F - Set up a GitLab Repo – Aakash
* G - Weekly Report for last week - Aakash
* **Pending issues (if applicable) –**
* A – We need to use Mac’s for the project. Some people don’t have Mac’s so we need to find out how to get people the proper equipment.
* **Individual contributions -**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **Individual Contributions** | **Hours this week** | **HOURS**  **cumulative** |
| A | Aakash | 3 | 4 |
| B | Jonathan | 2 | 3 |
| C | Ben | 2 | 3 |
| D | Haythem | 2 | 3 |
| E | George | 2 | 3 |
| F | Brian | 2 | 3 |

* **Comments and extended discussion –**
  + A - We need to talk to our client next to move forward with the project.
* **Plan for coming week (please describe as what, who, when)**
* A – Talk to our client Thursday to get to know what is expected from us and to introduce ourselves to him.
* B – There is a homework that is due next week, so meet up to work on that.
* C – If possible, see the previous group’s code.
* D – Get everyone on the team Mac’s to use for the project.
* **Summary of weekly advisor meeting (if applicable/optional)**

We introduced ourselves to our advisor. We talked about what the previous group did and get more information about our project. We asked him other questions about the project that we had.

Instructor Comments on Report:

Feedback:

1) Great improvement on identifying the individual contributions and outlining the tasks completed by the group.

2) Although the group communication method that were selected are great means of communication with one another, a group email will be a great representation of the group when contacting the client and others on the group's behalf.

3) Give more details about the questions that were discussed with the advisor.

4) The top information does not have to be in red that is just for emphasis that it is important to have.